



January 26, 2021

Re: Alison Bourne

To Whom it may concern;

Alison worked for me, here, at the Silver Companies for 5 + years in the early 2000's serving as my Administrative Assistant. In addition to her strong work ethic and cooperative and helpful overall demeanor, Alison possesses very strong organizational and a superb technological/applications skill set. In addition to her splendid and efficient filing and recordkeeping (extraordinarily important in our work), Alison generated and created professional marketing and informational exhibits and packets that embraced and enhanced the numerous land development, site and subdivision planning, and regulatory permitting processes and projects that we worked through during her years with us. It was a very busy office, particularly prior to the extended recessionary slowdown that began in our land development industry/ business around September 2008.

In every way we were very pleased with Alison and her work. I should also point out that the willingness to assist others and to help in time-crunch situations, and her general can-do attitude was certainly a breath of fresh air. I knew that she would be successful wherever she ended up.

Alison is hard-working, honest and totally reliable, and I am confident she will be an asset to your organization as well.

Should you have specific questions in this regard please feel free to contact me at 540-786-1405.

Truly Yours,

Jervis Hairston,

Vice President, Planning

Silver Companies

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